

DATA COLLECTION

(PRIVATE & CONFIDENTIAL)

PLEASE TAKE A FEW MINUTES TO READ THROUGH
THESE INSTRUCTIONS...

This data collection will be used by Geelong Finance Company to work out your suitability to our mortgage reduction system and how well it will work in your particular case. It is therefore **VERY IMPORTANT** that it is filled out correctly and honestly.

Please make sure that **ALL** forms of income are listed on page 2. When working out your expenses, ensure that you put down what is actually being spent (give or take \$5-\$10), not what you would like to spend. We base our report on your lifestyle as it is **NOW**, and incorrect figures can cause the program to give an unrealistic report.

For self-employed clients: **DO NOT** list on this report any expenses that are business related, if they are paid by your business out of your gross yearly income. The income amount that you list should be what you take home each week/fortnight/month to pay for your household expenses.

If you have any questions about how to fill out this data collection form, please call our office on the number below.



2 Aberdeen Street,
Geelong West, Vic, 3218.
PH: 03 5222 5433
FAX: 03 5222 5933

Data Collection Form

Private and Confidential

Please complete in ink only

Consultant _____

Client 1:

Name _____

Occupation _____

Phone: (H) _____ **(W)** _____
(M) _____

Client 2:

Name _____

Occupation _____

Phone: (H) _____ **(W)** _____
(M) _____

Address: _____

_____ **(post code)** _____

Number of Dependents: _____

Ages of Dependents: _____

INCOME: (all income listed is to be AFTER TAX is taken out. IE what you ‘take home’)

| INCOME | CLIENT 1 | FREQUENCY (WKLY/FRTNLY/ MTHLY) | CLIENT 2 | FREQUENCY |
|------------------------------|----------|--------------------------------------|----------|-----------|
| After tax wage/salary | | | | |
| Rental Income | | | | |
| Govt. Payments (family, etc) | | | | |
| Dividends Income | | | | |
| Tax Refunds | | | | |
| Other Income | | | | |

| EXISTING LIABILITIES | INSTITUTION | AMOUNT OWING | FREQUENCY OF PAYMENTS | REPAYMENT AMOUNT | INTEREST RATE | CONS'DATE Y/N |
|----------------------|-------------|--------------|-----------------------|------------------|---------------|---------------|
| MORTGAGE | | | | | | |
| PRSNAL LOAN | | | | | | |
| PRSNAL LOAN | | | | | | |
| CREDIT CARD | | | | | | |
| CREDIT CARD | | | | | | |
| STORE CARD | | | | | | |
| STORE CARD | | | | | | |
| INVESTMENT LOAN | | | | | | |
| OTHER | | | | | | |
| OTHER | | | | | | |
| TOTAL | | | | | | |

NEW LOAN DETAILS

| | |
|----------------|--|
| BANK/PRODUCT | |
| INTEREST RATE | |
| LOAN AMOUNT | |
| PROPERTY VALUE | |
| GFC FEE | |

| EXPENSE ITEM | AMOUNT | FREQUENCY |
|---|--------|-----------|
| CASH EXPENDITURE (Pocket Money, ETC) | | |
| Home – COUNCIL RATES | | |
| Home – INSURANCE | | |
| Home – MAINTENANCE | | |
| Home – BODY CORPORATE | | |
| Home – ELECTRICITY | | |
| Home – GAS | | |
| Home – WATER RATES | | |
| Home- TELEPHONE | | |
| Mobile Phone | | |
| Pay TV | | |
| Internet | | |
| Supermarket (inc. butcher & fruit/veg) | | |
| Medical & Chemist (doctor, ambulance, physio, etc) | | |
| Private Medical Cover | | |
| Other Household Items | | |
| Personal (Haircuts, cosmetics, etc.) | | |
| Clothing & Footwear | | |
| Entertainment & Recreation | | |
| Clubs & Subscriptions | | |
| Education (Fees, uniform, excursions, etc.) | | |
| Gifts | | |
| Charity/Donations | | |
| Holidays | | |
| Private Superannuation | | |
| Life Insurance | | |
| Motor Vehicle – FUEL | | |
| Motor Vehicle – MAINTENANCE | | |
| Motor Vehicle – REGISTRATION | | |
| Motor Vehicle – INSURANCE | | |
| Public Transport | | |
| Investment Prop. – COUNCIL RATES | | |
| Investment Prop. – INSURANCE | | |
| Investment Prop. – MAINTENANCE | | |
| Investment Prop. – BODY CORP. | | |
| Investment Prop. – MANAGEMENT | | |
| Bank & Government Charges | | |
| Rent | | |

| | | |
|---|--|--|
| Other Vehicle Costs (boat, bike, trailer) | | |
| Pets – Food, Vet costs, etc. | | |
| Other | | |
| Other | | |
| Other | | |
| Other | | |
| Other | | |
| Other | | |

NOTES:

Important disclaimer to prospective clients:

The figures and payments that you have written in this data collection form will be used to assess your suitability under the Mortgage Reduction Program. In order for us to assess this, all the information that you have provided must be true and up to date so as an informed decision can be made on the financial objectives and needs of you, the client, and how they can best be attained.

Geelong Finance Company accepts no liability for advice given on the basis of incomplete and/or incorrect information.

Client Signature

Client Signature

Date

Date